



ABSENCE FROM RESIDENCE

FCRM Rental Agreement pg. 5 – Absence From Unit: Residents shall notify their Resident Services Office in writing of any absences from the Housing Unit in excess of 14 consecutive days. Resident shall make arrangements for a representative to have access to and take responsibility for the Housing Unit and to notify Forest City of the name and contact information for each representative. Resident shall assume all liability for the representative’s behavior. Unless inconsistent with state/local law, Forest City shall not be responsible for any damages resulting from the Resident’s absence from the Housing Unit due to Resident’s negligence, recklessness, and/or intentional conduct.

Resident’s Name _____

Address _____

Community _____

Phone **Home:** _____ **Duty:** _____

Departure Date: _____

Return Date: _____

Emergency Contact: _____ **Phone:** _____

Person Watching Home: _____ **Phone:** _____

Pets? **YES** **NO**

Back Yard Fenced? **YES** **NO**

Security Guidelines

Cancelled Newspaper Delivery

Someone to Collect Mail

Turn off Air-Conditioning

Secure Unit

Resident’s Signature/Date

Date Received

FCRM Representative