

NOTICE OF INTENTION TO VACATE

THIS NOTICE IS GIVEN IN ACCORDANCE WITH THE TERMS OF THE LEASE AGREEMENT REQUIRING A THIRTY (30) DAY ADVANCE WRITTEN NOTICE. IT DOES NOT CONSTITUTE A RELEASE FROM ANY TERMS IN EFFECT OR CANCELLATION OF THE UNEXPIRED RENTAL PERIOD IN EFFECT AT VACATING.

This serves as a written, _____ -day notice to vacate the premises at: _____
 on _____ for the following reasons: _____

It is understood that if Resident paid a security deposit, that a refund will be made if the terms and conditions of the Lease Agreement which expires on _____ have been fulfilled. It is also understood that the Premises will be inspected and damages (if any) will be deducted from the security deposit. Residents are entitled and encouraged to make an appointment with management to have the Premises inspected in their presence.

Please supply the forwarding address for security deposit disposition:

Street Address

City, State, Zip

PLEASE NOTE: The Premises will be **RE-LEASED** once this Notice to Vacate is submitted. The date to vacate cannot be changed or this notice canceled unless the Premises is **NOT** re-leased.

SIGNATURES

RESIDENT(S):	FOREST CITY RESIDENTIAL MANAGEMENT, INC.
1.	Neighborhood:
2.	Address:
3.	Manager:
Date/Telephone Number:	Date Received:

ALL PERSONS APPEARING AS LEASEHOLDERS ON THE LEASE AGREEMENT MUST SIGN BEFORE THIS NOTICE TO VACATE CAN BE CONSIDERED VALID.

MANAGEMENT ONLY:

Proper Notice:	Improper Notice:	Lease Agreement Termination:
----------------	------------------	------------------------------

DISTRIBUTION: Resident File