

FORESTCITY

RESIDENTIAL MANAGEMENT

NOTIFICATION OF GUESTS

FCRM Handbook - Section 19 Guests/Visitors:

Guests and visitors to your home are always welcome, but you are responsible for their conduct. If conduct of a guest or visitor violates these rules, you are expected to advise the person of the violation.

Written approval is required for all guests staying over 30 days. Please be advised that this notification does not constitute approval for a long term guest, which is a guest visiting for a period more than 30 days.

Resident's Name: _____
Address: _____
Community: _____
Phone: Home: _____ Duty: _____

Guest's Name/Current Address/Current Phone#/Relationship

Date of Birth: _____

Date of Birth: _____

Date of Birth: _____

Date of Birth: _____

Arrival Date: _____
Departure Date: _____
Purpose of Visit: _____

Vehicle: YES NO DOD Sticker YES NO

Make/Model: _____ License Plate #: _____

Authorized guests with a vehicle must register their vehicle with the Resident Services Office.

Resident's Signature/Date

Date Received

FCRM Representative

Date entered in Yardi: _____